



**MENTAL HEALTH EUROPE
CALL FOR EVALUATOR
For
MHE STRATEGIC PLAN & Annual Work Plans 2022-2025**

Mental Health Europe is currently seeking an external evaluator/s to outline the Monitoring & Evaluation Framework of the organisation to assess the impact of its Strategic Plan 2022-2025.

Candidates are invited to respond to this call by **6 August 2021 at 5PM CEST** by sending their proposal to MHE's Acting Director Liuska Sanna at Liuska.sanna@mhe-sme.org

Candidates can contact Ms. Sanna before submission for questions and clarifications by email or by phone (from 2.30 to 6.30pm CEST) at +32 486157307.

The selection will be completed by the 12th of August and the selected candidate should be ready to start the assignment on the 16th of August (please refer to timeframes described further on).

Background

Mental Health Europe (MHE) is a European non-governmental network organisation committed to the promotion of positive mental health, the prevention of mental distress, the improvement of care, advocacy for social inclusion and the protection of the rights of (ex)users of mental health services, persons with psychosocial disabilities, their families and carers.

MHE works closely with the European Institutions and international bodies to mainstream mental health in all policies and end mental health stigma. We represent associations and individuals in the field of mental health including users of mental health services, mental health professionals, service providers and volunteers. Together with its members, MHE formulates recommendations for policy and decision makers to develop mental health friendly policies and practices. MHE places users of mental services at the centre of its work to ensure the voice of people who have experienced mental ill health is heard across Europe.

MHE is currently finalising its new Strategic Plan that sets the direction of the organisation for the next four years. MHE is committed to conduct a comprehensive evaluation – both quantitative and qualitative – of the implementation of its strategic plan and achievement of its impact indicators.

MHE is currently developing an application for a core grant from the European Commission, DG Employment, Social Affairs and Inclusion through the Citizens, Equality, Rights and Values Programme (CERV) Programme. The Programme supports a four-year framework 2002-2025, which is comprised of annual work-plans outlining specific objectives. MHE is currently developing the proposal for the four-year framework, and for the work plan 2022.

The core grant constitutes a prominent part of MHE annual plans, which also include a few EU-funded projects.

Scope of assignment

The purpose of this evaluation assignment is defined in **three Lots**:

Lot 1: Define a comprehensive Evaluation Framework for MHE strategic plan 2022-2025 based on the outcomes defined in the strategic plan

Timeframe: 16 August-10 September

Lot 2: Develop detailed monitoring plans for the specific annual plans during the period 2022-2025

Timeframe: By 31 December of the year preceding the year to be evaluated (e.g. 31 December 2021 for annual work plan 2022)

Lot 3: Carry out the external evaluation components of both Lot 1 and 2.

Timeframe: January 2022-2025

Nota bene: though the candidates are called upon to submit a proposal for all three Lots, the first contract will cover Lot 1, and Lot 2 for MHE Annual Work Plan 2022. Renewal of contract for the remaining three years will be dependent on a satisfactory assessment by MHE of the evaluator's performance.

Important: Since the application for the CERV calls constitutes a key component of MHE annual work plans, the evaluators must refer to the evaluation requirements of these calls when developing their proposal.

The calls can be accessed here:

- [Call for four-year framework 2002-2025](#) and [Application form](#) (part B)
- [Call for grant 2022](#) and [Application form](#) (part B).

Terms for proposal submission

Candidate are requested to submit the following:

1. Technical proposal describing the methodology for each Lot and the timeline
2. Financial proposal (indicating VAT) for each Lot
3. Description of expertise and experience in carrying out similar assignments
4. Two references from organisations (name, role, contact details and description of work performed)
5. Examples of previous similar work would be an asset.

Selection criteria

1. Evidence-based expertise and experience
2. Quality of technical proposal
3. Cost-effectiveness of financial proposal
4. Availability for the timeframes indicated, particularly for Lot 1 and 2
5. Satisfactory references and/or examples of similar previous assignments.

With regard to expertise the following will be assessed:

Essential:

- Proven expertise in developing Monitoring & Evaluation Frameworks and plans for European policy and advocacy-focused organisations/entities;

- Proven expertise in carrying out external monitoring and evaluation activities – both quantitative and qualitative data collection, analysis and recommendations formulation - for European policy and advocacy-focused organisations/entities;
- Fluent in English (native speaker level). Knowledge of other European languages is an asset
- Excellent writing skills in English.

Advantageous:

- Knowledge of European non-profit organisations' functioning
- Experience with EU funding, particularly in relation to core (operating) grants frameworks
- Expertise in the field of mental health and/or disability and/or human rights
- Experience in adopting a multi-stakeholder participatory approach, in particularly working with people with lived experience – in our case (ex)users of mental health services and people with psychosocial disabilities, their families and carers.